



राष्ट्रीय प्रौद्योगिकी संस्थान - आंध्रप्रदेश  
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH  
Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101  
West Godavari District, Andhra Pradesh

Ref. No.: NITANP/SMMD/Tender/2022-23/52

Date: 16.02.2023

**LIMITED TENDER ENQUIRY****Sub:** AMC for Koha Library Management Software- Quotation invited –Regarding.

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Please send your lowest quotation for the above item as per the details attached in **Annexure-1**. The quotation is to be sent in a sealed envelope to the following address:

**C/o Tender Box  
Material Management & Disposal Section,  
Sardar Vallabhbai Patel Administrative Building  
NATIONAL INSTITUTE OF TECHNOLOGY, ANDHRA PRADESH,  
Near National Highway No. 16, Kadakatla,  
TADEPALLIGUDEM – 534101  
West Godavari District, Andhra Pradesh.**

**The quotation has to be sent by Post (Ordinary / Register / Speed Post) or drop in Tender Box physically. (Any other mode will not be accepted)**

The envelope must be superscribed as "**QUOTATION**" at the center of the envelope and the above **reference number at left top** along with the name of the tender on the envelope. Quotations without the above superscription **will not be accepted**.

**The last date to receive the sealed quotation is 09.03.2023.**



## Annexure-1

S. No	Description of Item	Qty
1	KOHA-AMC (One Year)	01
2	Incremental fine Development	01

While sending your lowest quotation – please specify the following:

1. Sales Tax : Inclusive  
VAT/CST/GST : Indicate prevailing tax on percentage basis.
2. Excise Duty :
3. Rates
  - a) F.O.R. Destination/
  - b) Estimated Packing, Forwarding and Freight Charges in case of Ex-works only, may be mentioned on percentage basis.
4. Insurance : Inclusive/ indicate on percentage basis, in case payable by the Institute.
5. Preferred terms of payment (institute rules permit to pay on Receipt of materials in good condition):
6. Recommended mode of transport :
7. Discount offered, if any :
8. Validity of the offer :
9. Warranty Period :
10. Indicate whether any AMC support is given after completion of warranty Period. If so, the AMC charges may be mentioned on percentage basis
11. Firm schedule of delivery :
12. Detailed drawings / catalogues / Leaflets / literature / samples may be furnished wherever feasible / required
13. Please indicate clearly whether the rates quoted herein are the same as applicable to DGS & D / Government Department / Other Public Sector Undertakings.
14. The supplier shall invariably furnish the **Certificate of Clearance of VAT / CST/ GST Registration number along with the quotations.**
15. Please mention the Quotation number and name of the item/s (in brief) on your envelope when submitting your quotation to the Institute
16. Please note that the Director reserves the right to modify or alter the specifications and also to reject any or all the Quotations without assigning any reasons thereto.
17. The suppliers / firms are informed not to call on us without prior appointment.
18. The Institute is not responsible for delays / loss in postal transit or due to any other reasons.
19. **Presently our Institute doesn't have DSIR certificate so no concession in GST. Normal rate of GST will be applicable.**
20. The final vendor will be selected based on the total price which includes cost of all the items, GST, Transportation, Packing & Forwarding etc.



Yours faithfully,

*[Handwritten Signature]*  
Head of the Department